GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Social Welfare Department - Reorganization of the existing Assistant Welfare Officers (Assistant Social Welfare Officers/Assistant Backward Classes Welfare Officers/ Assistant Tribal Welfare Officers) system with functional integration of 3 mandals (cluster approach) for the period of one year - Monitor and inspect all the Welfare Institutions for optimal utilization of the Human Resources to ensure accountability and better delivery of various services to the hostel students - Orders -Issued.

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SOCIAL WELFARE (SER.) DEPARTMENT

G.O.Ms.No.37 Dated:06.06.2023.

Read the following:-

1. Minutes of the third meeting conducted on re-structuring of Departments after formation of Village and Ward Secretariat System, convened by the Chief Secretary on 28.09.2022, communicated through the Finance (HR-II)Department vide U.O.No.1863157/HR-II/ HR0PDPP (RRD) /168/2022, Dt.08.10.2022.
2. From the Director of Social Welfare, AP., Tadepalli, e-file No SOW02-1023/154/2022-FSEC-COSW, bearing C.No.1911837 dt. 29/11/2022.

ORDER:

The Assistant Welfare Officers (Assistant Social Welfare Officers/Assistant Backward Classes Welfare Officers/Assistant Tribal Welfare Officers) discharging their duties at sub-divisional level at present for 6 to 12 mandals on an average coverage of 10 to 20 institutions depending upon the Department and district. Being the first level supervisory/monitoring officers in the Welfare Departments, they perform crucial functions with regard to the maintenance of Hostels and act as DDOs to exercise the financial powers relating to the Hostels and in implementing various schemes of the Department. The Jurisdiction of Assistant Welfare Officer overlap to a great extent, except in the case of certain Assistant Tribal Welfare Officers who are concentrated mostly in Agency Areas. The present system of the monitoring has certain short comings. As such the Assistant Welfare Officers cut across each other while visiting or inspecting the Welfare Institutions.

2. Therefore, in tune with the vision of the Government as a part of objective of realization of the Sustainable Development Goals (SDG), need for increasing the operational efficiency, ensuring optimum utilization of human resources to ensure accountability and better delivery of various services to the hostel students, Government have proposed to restructure the existing system of Assistant Welfare Officer(Assistant Social Welfare Officers/Assistant Backward Classes Welfare Officers/Assistant Tribal Welfare Officers) by bringing in functional integration among them through re-allocation of their jurisdictions, making them the common inspecting /monitoring/supervisory officer for all the Welfare Institutions of all the Welfare Departments in their re-allotted jurisdictions.

3. In the reference 1st read above, a Committee was constituted to examine the integration of the education subject across the Welfare Departments and to suggest the measures to improve the effectiveness of monitoring mechanism for welfare schemes and institutions, under the Chairmanship of Special Chief Secretary to Government (School Education). The committee has conducted preliminary meeting with representatives of all Welfare Departments, Education Department and GV/WV & VS/WS Department with a special focus on field level functionaries to have an interactive session with them to have an understanding of the ground situation reality. The Committee in its subsequent meeting held on 21.11.2022 with the Secretaries/HODs of the Welfare Departments after elaborate discussions, have proposed certain options.

P.T.O.

4. In the reference 2nd read above, the Director of Social Welfare has submitted a consolidated proposal on re-organization of the existing Assistant Welfare Officers (Assistant Social Welfare Officers/Assistant Backward Classes Welfare Officers/ Assistant Tribal Welfare Officers) system with functional integration of 3 mandals (cluster approach) for the period of one year to monitor and inspect all the Welfare Institutions for optimal utilization of the Human Resources to ensure accountability and better delivery of various services to the hostel students as per certain guidelines in the matter, keeping in view of the options proposed by the above committee.

5. The Government, after careful examination of the consolidated proposal of the Director of Social Welfare, hereby order for re-organizing the existing Assistant Welfare Officers (Assistant Social Welfare Officers/Assistant Backward Classes Welfare Officers/Assistant Tribal Welfare Officers) system with functional integration of 3 mandals (cluster approach) for the period of 1 year to monitor and inspect all the Welfare Institutions for optimal utilization of the Human Resources to ensure accountability and better delivery of various services to the hostel students as per guidelines annexed to this order.

6. The Social Welfare/Backward Classes Welfare/Tribal Welfare/Minorities Welfare/ WCDA & SC Departments shall take necessary action accordingly.

7. This order issues with the concurrence of the Finance (FMU-Welfare.I) Department, vide their U.O.No.1985281/HR-II/FIN01-HR0PDPP(RRD)/59/2023.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

DR. K. S.JAWAHAR REDDY,
CHIEF SECRETARY TO GOVERNMENT

To
The Social Welfare/BC Welfare/Tribal Welfare/Minority Welfare/WCDA&SC Departments.
The Commissioner/Director, Social Welfare, Tribal Welfare, BC Welfare, Minority Welfare.
The Spl. Commissioner, Differently Abled.

Copy to:
The Spl. Chief Secretary to Govt., Finance Department.
The Director of Treasuries and Accounts, AP.
The Pay & Accounts Officer, Nadhi Bhavan, Mangalagiri, AP.
The Accountant General, AP, Vijayawada.
All the District Collectors in the State.
The PS to Secretary to CM.
The OSD to Minister for SW.
The PS to Chief Secretary to Govt.
The PS to Prl. Secretary to Govt (SW)
SF/SC.

//FORWARDED::BY:ORDER//

SECTION OFFICER

ANNEXURE

(TO G.O. MS.NO.37, SW(SER.) DEPARTMENT, Dated: 06.06.2023)

1. The Institutions under the jurisdiction of the Assistant Welfare Officers upon their re-structuring:

a. Pre- Matric & Post-Matric Hostels of Social Welfare / BC Welfare /Tribal Welfare /Minority Welfare / Disabled Welfare Departments.
b. Tribal Welfare Ashram Schools.
c. Residential Institutions of Social Welfare / BC Welfare / Tribal Welfare / Minority Welfare/ Disabled Welfare Departments.

2. The re-organization (fixation) of Assistant Welfare Officers locations within the District is proposed to be based on the following guidelines:-

a. A District Level Committee with all the District Heads of Welfare Departments (DWOs) concerned with the DSCW & EO as the convener for the committee will examine the issue of re-organization of the jurisdictions of the Assistant Welfare Officers within the District rationally, process it objectively and submit requisite proposals to the District Collector.

b. The District Collector will verify and send proposals with necessary recommendations to the HoD of Social Welfare Department, duly marking the copy of it to other HoDs of the Welfare Departments also for examination and taking further action.

c. At State level, a Committee of HoDs of all Welfare Departments concerned will verify the proposals received from the District Collectors in this regard and submit the verified proposals with its recommendations to the Government for consideration and approval.

d. To the extent possible, equitable distribution of workload among Assistant Welfare Officers (number of Welfare Institutions to be monitored) shall be ensured.

e. To the extent possible, judicious allocation of Mandals among Assistant Welfare Officers shall be done to ensure parity in terms of territorial extent to be covered.

f. If the Institutions belonging to a particular Welfare Department are concentrated in one area or cluster, then it may be allotted to the Assistant Welfare Officers of the Department concerned.

g. Earmarking of Assistant Welfare Officers locations to different Welfare Departments may be done rationally based on the criteria like existence of maximum no. of Welfare Institutions belonging to a Department concerned in that area and predominance population of the community (SC/ST/BC) concerned and any other factor which is deemed fit may be taken consideration and evaluated accordingly by the District Collector.

h. The District Collector will have the overall supervisory control of all the Assistant Welfare Officers in the District.

3. The role and functions of the Assistant Welfare Officers on restructuring as follows:-

a. Inspection of all the Welfare Institutions (Hostels and Residential Institutions) in the allotted jurisdictions to verify their functioning, mode of implementation of related aspects like menu, provision of entitlements to their inmates, status of the existing facilities and amenities, gaps in them, remedial measures to be taken to rectify the gaps and improvements to be brought in.

P.T.O.

b. Integration of Assistant Welfare Officers with the VSWS Department for monitoring the Welfare Institutions in a robust 3 tier model for ensuring effective functioning of the Welfare Institutions and efficient delivery of services through them.

Level - I - Grama / Ward Sachivalayam VSW
Level - II - Asst. Welfare Officer (AWO)
Level - III - Dist. Welfare Officer (DWO)

c. The Assistant Welfare Officers will act as the DDOs for all the Institutions of all Welfare Departments excluding Residential schools falling in the allotted jurisdiction.

4. The budget will be released to the Assistant Welfare Officer (Assistant Social Welfare Officers / Assistant Backward Classes Welfare Officers / Assistant Tribal Welfare Officers) by the different Welfare Departments in order to enable the Assistant Welfare Officers (Assistant Social Welfare Officers / Assistant Backward Classes Welfare Officers /Assistant Tribal Welfare Officers) for drawal of funds towards various components on the maintenance of the institutions.

5. This system of Assistant Welfare Officers (Assistant Social Welfare Officers / Assistant Backward Classes Welfare Officers / Assistant Tribal Welfare Officers) is not merger of Welfare Departments. The existing Service Rules /Appointing authority / Disciplinary authority of the Departments concerned will remain the same and will be governed by the respective Service Rules of the Departments concerned.

DR. K. S. JAWAHAR REDDY,
CHIEF SECRETARY TO GOVERNMENT

SECTION OFFICER